

Application For Employment at THE JDK GROUP

Personal Information

Today's Date:

First Name:

Middle Initial:

Last Name:

Street Address:

City:

State:

Zip code:

Home Phone:

Cell Phone:

Email Address:

Social Security Number:

Date of Birth (optional):

Sex:

Drivers License # (please note a drivers license is required for some positions)

Position applying for:

Salary Desired:

Date Available to Start:

How many hours can you work weekly?

Can you work nights and weekends?

Educational Information

Type of School	School Name and Address	# years completed	Major and degree
High School			
College			
Other			

Other Information

Have you ever been convicted of a crime? If yes please explain:
Have you ever been fired from a job? If yes please explain:

Do you have reliable transportation to work?	Have you had any traffic violations in the last year? If so, how many?
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Are you able to lift up to 50 pounds?	Do you have any medical issues that may limit your ability to load and unload a truck?
Are you able to work long shifts?	

Work Experience

please list your previous 3 jobs starting with the most current

Work Experience #1

Name and address of employer:	
Job Title and Duties:	
Dates of Employment:	
Reason for leaving:	

Work Experience #2

Name and address of employer:	
Job Title and Duties:	
Dates of Employment:	
Reason for leaving:	

Work Experience #3

Name and address of employer:	
Job Title and Duties:	
Dates of Employment:	
Reason for leaving:	

References

Please list at least 2 people other than relatives or previous employers

Name	Phone Number:
Company, Position, Years Known:	

Name	Phone Number:
Company, Position, Years Known:	

An Application form often makes it difficult to adequately summarize a potential employee. Please use the space below to write any questions or comments you would like to discuss at the interview.

Thank you for your interest in JDK Catering. After your application has been reviewed by the HR department you will be contacted for an interview if we feel you may be a good addition to our team of exceptional employees.

I have answered all of the above questions honestly and to the best of my knowledge:

Signature:	Today's Date:
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"A Commitment to Excellence"

